

## HSEQ IMS AUDIT SUMMARY

NO.	SUBJECT	DESCRIPTION
1.	<b>OBJECTIVES</b>	To evaluate MPS compliance to the HSEQ IMS Procedure manual and Policy.
2.	<b>COMPANY NAME</b>	<b>MPS</b>
3.	<b>DATE OF AUDIT</b>	<b>10-11 JUNE 2009</b>
4.	<b>PERSONS INTERVIEWED</b>	Ahmed Issa – Support Manager Ehab EL Mantawi – Engineering Manager Majdi Mughrabi- UAE Operations Manager Chand Abdul Rashid – HSEQ Coordinator Surendran – Workshop Supervisor Rami Ramadan – Project Engineer Ziyed Ayed – International Operation Manager Greg Jones- Sales Manager Ahmed Yousef – Project Engineer
5.	<b>AUDITORS</b>	Lead Auditor: Rabah Mohamed – HSEQ Advisor Auditor: Karim Pachiyannakis – Corporate HSEQ Manager
6.	<b>SUPPORTING DOCUMENTS</b>	HSEQ IMS Procedure manual and HSEQ Policy

### MPS HSEQ AUDIT: SUMMARY

#### 1. HSEQ IMS Manual

- Inadequate awareness of the HSEQ IMS policies and procedures.
- Incorrect customer complaint form in use.
- Customer feed back is not reviewed and classified as per IMS procedure.
- No management change procedure in place, no risk assessment conducted when changes from the norm (equipment modification, personal and procedure changes, etc.)
- Checklist culture where employees are not thinking just filling in the boxes.
- Poor house keeping in the MPS workshop and store, tools are not organized in proper place and no proper waste segregation

#### 2. Resources, Awareness and Training

- Defensive driver training is only conducted for ADCO drivers.
- Several HSEQ courses are overdue.
- Training Matrix is incomplete; some positions are missing (project engineer, storekeeper, and instrument technician).
- Several vacancies in the MPS organization chart.

#### 3. Equipment

- Inadequate investigation of equipment failures; corrective actions are reactive and limited to that specific occurrence.
- Some equipment have not been load tested, pressure tested, and/or ultrasonic tested in more than four years.
- No master list for equipment that required Ultrasonic and MPT tests, and no testing plan in place.
- No system to follow up the testing and certification of equipment working overseas.

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- Calibration of some differential pressure units, dead weight testers, gas detectors, level controller and pressure controllers are over due.
- No inspection schedule or inspection records for Flow analyzers.

#### **4. Monitoring and measurement**

- No audit or inspection tracking system to ensure effective closure.
- Customer feed back should be analyzed and remedial actions taken to increase the customer satisfaction incase of poor feedback.
- Master action tracking list should be developed to ensure improvements are implemented.